

Conditions agreed with North Yorkshire Police (For information only)

1. A draft of the Event Management Plan (EMP) will be produced three months prior to the event each year and will be submitted to the Licensing Authority and all the members of the Safety Advisory Group (SAG). Following consultation with the SAG, the Licensing Authority shall notify the premises licence holder in writing that the draft EMP is acceptable or unacceptable within one calendar month of the event taking place. The event shall not take place until the draft Event Management Plan has been agreed by the Licensing Authority in consultation with the SAG. Once agreed no change shall be made to the draft EMP without the agreement of the Licensing Authority or Police.

2. With the exception of private areas exclusively for artists and bona fide guests, all drinks shall be served in non-glass vessels only. For glass bottled drinks, the drink is to be decanted into non-glass vessels.

3. The licence holder will operate a Challenge 25 Age Verification Policy. Notices must be displayed in prominent positions indicating that the Challenge 25 policy is in force.

4. Documented staff training will be given regarding staff's obligation under the Licensing Act in respect of the:-

- Retail sale of alcohol
- Age verification policy
- Conditions attached to the Premises Licence
- Permitted Licensable activities
- The Licensing objectives and
- The Opening Times of the venue.

Such records shall be kept for a minimum of one year and will be made available immediately upon request from any Responsible Authority.

5. A Refusals Register and Incident Report Register will be kept. Such documents will record incidents of staff refusals of alcohol sales to under-age or drunk people as well as incidents of any anti-social behaviour and ejections from the premises.

Such records shall be kept for at least one year. [For the avoidance of doubt, the one year period relates to each respective entry in the log book and runs from the date of that particular entry]: They will be made available immediately upon a reasonable request from any responsible authority.

6. No retail sale of alcohol shall take place from a bar or beer tent unless there is a Personal Licence holder present to authorise sales. The Personal Licence holder shall be based on the bar and will be available within 5 minutes of request by authorities when alcohol sales take place.

7. It is the responsibility of the Designated Premises Supervisor to conduct a risk assessment to decide the number of SIA registered security staff needed for the event. This shall include a minimum of 2 x SIA door supervisors on each bar and be included in the Event management plan which is to be submitted to the Licensing authority and Safety advisory group (SAG) before the event.

When SIA Door Supervisors are on duty, they shall wear high visibility arm bands and sign in and out of the premises in a register providing their full name and SIA number.